Digital Capacity – Collaborative Supports

Expression of Interest

# **Appendix B – Submission Template**

ATTESTATION: DIGITAL CAPACITY – COLLABORATIVE SUPPORTS

To be completed, signed by an official who can bind the organization and included as first page of application submission.

Maximum Budget

|  |  |
| --- | --- |
| Project Type | Max Budget |
| [ ]  Collaborative Marketing for International Recruitment | $1,000,000 |
| [ ]  Wrap Around Supports | $1,000,000 |
| [ ]  Other Supports for Ontario-made PSE | $1,000,000 |

Project Information

|  |  |
| --- | --- |
| Project Title |  |
| Project Description 150 words max. |  |
| Project Lead Main point of contact for project reporting and communications | First name, Last name:      Title:      Institution:      Email:      Phone number:       |
| Lead Institution |       |
| CollaboratorsIf applicable, list all institutions, organizations and/or departments |  |
| Total Budget RequestNot to exceed maximum |       |

I attest that this application adheres to the requirements as set out in this Expression of Interest:

* Eligibility: The institution is eligible under Appendix A. An individual with signing authority to bind the member institution must sign the attestation. This may also be the project lead and designate for reporting.
* Licensing of Final Product: Final product be released with the appropriate license which may allow others to freely retain, revise, reuse, remix and redistribute the content. For Open Educational Resources (OERs) applicants must ensure that all content (text, images, etc.) is released under an open license or used with copyright permissions.
* Retention of Final Product: All final products will be submitted to the eCampusOntario repository. This includes all source files and/or editable file ENs used in creating the resource (including any multimedia files) to easily enable further remixing and modification where permitted by the license.
* Acknowledgement of Provincial Funding: Acknowledge Government of Ontario and eCampusOntario in all communications regarding the project.
* Evaluation of Project Outcomes: Agree to participate fully in any evaluation process regarding the initiative (for example, reporting metrics, interview, survey).
* Records of Expenditures: Agree to maintain appropriate records of expenditures (e.g. records of salaries, expenses, etc.).

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Signature (electronic only)

Name:

Title:

Date:

I have the authority to bind the Institution

SUBMISSION TEMPLATE: DIGITAL CAPACITY – COLLABORATIVE SUPPORTS

**4 PAGES MAXIMUM FOR ALL SUBMISSIONS**

|  |
| --- |
| QUALITY (30%)  |
| Objectives of the project are clearly stated |
| Detailed project plan with milestones identified |
| IMPACT (30%)  |
| Collaborative co-design approach of project clearly articulated |
| Evaluation plan outlined |
| COLLABORATION (30%)  |
| Partnerships are clearly identified with roles and responsibilities |
| Plan to support continued collaboration beyond one-time funding |
| BUDGET (10%) |
| The budget clearly outlines capacity area requests. The budget does not exceed the maximum per capacity area articulated in this EOI |