Digital Content

Expression of Interest

# **Appendix B - Submission Template**

ATTESTATION: DIGITAL CONTENT

To be completed, signed by an official who can bind the organization and included as first page of application submission.

Maximum Budget

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| --- | --- |
| Project Type | Max Budget |
| [ ]  Transition existing face to face course to virtual format | $25,000 |
| [ ]  Transition existing face to face course to virtual format – Collaboration | $40,000 |
| [ ]  Create open course shell tied to existing open content | $25,000 |
| [ ]  Create open course shell tied to existing open content - Collaboration | $40,000 |
| [ ]  Create content for a short-duration learning opportunity | $25,000 |
| [ ]  Create content for a short-duration learning opportunity – collaboration | $40,000 |
| [ ]  Create a new online course | $75,000 |
| [ ]  Create a new online course - Collaboration | $90,000 |
| [ ]  Create a new online program | $200,000 |
| [ ]  Create a new online program - Collaboration | $215,000 |
| [ ]  Create a new Open Educational Resource (OER) | $25,000 |
| [ ]  Create a new Open Educational Resource (OER) - Collaboration | $40,000 |
| [ ]  Create a new restricted license educational resource | $25,000 |
| [ ]  Create a new restricted license educational resource – Collaboration | $40,000 |
| [ ]  Adapt an existing Open Educational Resource (OER) | $15,000 |
| [ ]  Adapt an existing Open Educational Resource (OER) - Collaboration | $30,000 |
| [ ]  Create a new simulation, serious game or XR experience | $75,000 |
| [ ]  Create a new simulation, serious game or XR experience - Collaboration | $90,000 |
| [ ]  Your proposal for digital content | Open |
| [ ]  Your proposal for digital content – Collaboration | Open + $15,000 |

Project Information

|  |  |
| --- | --- |
| Project Title |       |
| Project Description 150 words max. |       |
| Project Lead Main point of contact for project reporting and communications | First name, Last name:      Title:      Institution:      Email:      Phone number:       |
| Lead Institution |       |
| Collaborators If applicable, list all institutions, organizations and/or departments |       |
| Total Budget RequestNot to exceed maximum for project type or amount for bundled components (please specify) |       |

I attest that this application adheres to the requirements as set out in this Expression of Interest:

* Eligibility: All eCampusOntario member institutions listed in Appendix A are eligible to apply. All Indigenous Institutes listed in Appendix A are eligible to apply. Affiliates and Federates of Member Institutions listed in Appendix A are eligible to apply in partnership with a Member Institution listed in Appendix A. The Michener Institute of Education at University Health Network is eligible to apply. An individual with signing authority to bind the member institution must sign the attestation. This may also be the project lead and designate for reporting.
* Licensing of Final Product: Final product be released with the appropriate license which may allow others to freely retain, revise, reuse, remix and redistribute the content. For Open Educational Resources (OERs) applicants must ensure that all content (text, images, etc.) be free from copyright restrictions for inclusion in an openly licensed final product.
* Retention of Final Product: All final products will be submitted to the eCampusOntario Library. This includes all source files and/or editable files used in creating the resource (including any multimedia files) to easily enable further remixing and modification where permitted by the license.
* Acknowledgement of Provincial Funding: Acknowledge Government of Ontario and eCampusOntario in all communications regarding the project.
* Evaluation of Project Outcomes: Agree to participate fully in any evaluation process regarding the initiative (for example, reporting metrics, interview, survey).
* Digital Standards: All applications will prioritize use of tools and technology that are compliant with appropriate standards for openness and interoperability to support adoption and adaptation across multiple platforms that include W3C standards. Applicants will also prioritize use of tools and technology that demonstrate user-centered design; continuous evaluation and improvement; effective use of data; protection of security; and privacy of personal information.
* Accessibility: All content produced under this initiative must be in accessible formats in accordance with the requirements of the [Accessibility for Ontarians with Disabilities Act, 2005 (Ontario).](https://www.ontario.ca/laws/statute/05a11)
* Adherence to Applicable Laws: All products must be in compliance with all applicable legislation, including the Copyright Act (Canada).
* Records of Expenditures: Agree to maintain appropriate records of expenditures (e.g. records of salaries, expenses, etc.).

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Signature (electronic only)

Name:

Title:

Date:

I have the authority to bind the Institution

SUBMISSION TEMPLATE: DIGITAL CONTENT

**4 PAGES MAXIMUM FOR ALL SUBMISSIONS**

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| --- |
| QUALITY (40%)  |
| Objectives of the project are clearly articulated |
| Roles and relevant experience of team members are clearly outlined |
| Application includes a clear plan to develop or adjust learning outcomes |
| Application includes a clear plan to develop or adjust assessment strategies |
| Innovative technologies, pedagogical approaches, experiences, business models, supports and services are described if/as relevant |
| Application articulates a plan to meet AODA compliance and improved accessibility |
| Application includes plan for sustainability and evaluation  |
| IMPACT (30%)  |
| Ease of Reuse |
| Platform agnostic: appropriate standards applied to ensure interoperability |
| Partnership(s) are clearly identified and described if/as applicable |
| Project timeline and milestones are described |
| BUDGET (30%) |
| The budget clearly outlines all cost projections and is aligned to maximum budget amounts of this EOI |