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| **Category** **(%)** | **Subcategory (%)**  Description | **Elements** | **Incomplete (0)** | **Insufficient (1)** | **Approaching (2)** | **Meeting (3)** | **Exceeding (4)** |
| **Impact**  **(45%)** | **Evidence of Need (15%)**  Explain how the project objectives align with identified needs. | **Project Justification (5%)** | The project justification is not provided. | The project justification is not clear or poorly articulated. | The project justification is partially described, but some questions remain. | The project justification is clear. | The project justification is well-supported with evidence of need. |
|  |  | **Project Objectives (5%)** | The project objectives are not provided. | The project objectives are not clear or poorly articulated. | The project objectives are partially described, but some questions remain. | The project objectives are clear. | The project objectives are framed using SMART criteria (i.e., specific, measurable, attainable, relevant, and time-bound). |
|  |  | **Alignment between project justification, objectives, & funding goals (5%)** | The alignment between project justification, objectives, & funding goals is not provided. | The alignment between project justification, objectives, & funding goals is not clear or poorly articulated. | The alignment between project justification, objectives, & funding goals is partially described, but some questions remain. | The alignment between project justification, objectives, & funding goals is clear. | The alignment between project justification, objectives, & funding goals includes how the project objectives will address identified needs. |
|  | **Evidence of Impact (15%)**  Provide a plan for sustaining and measuring project impact over time. | **Project Impacts (5%)** | The project impacts are not provided. | The project impacts are not clear or poorly articulated. | The project impacts are identified, but some questions remain | The project impacts are clearly aligned to the project objectives. | Evidence is provided that the project objectives will lead to project impacts. |
|  |  | **Impact Evaluation (5%)** | The impact evaluation plan is not provided. | The impact evaluation plan is not clear or poorly articulated. | The impact evaluation plan is outlined, but some questions remain. | The impact evaluation plan will clearly provide evidence of impact. | The impact evaluation plan includes mechanisms for robust tracking of meaningful outcomes. |
|  |  | **Sustainability Plan (5%)** | The sustainability plan is not provided. | The sustainability plan is not clear or poorly articulated. | The sustainability plan is outlined, but some questions remain. | The sustainability plan includes a clear description of how impact will be maintained over time. | The sustainability plan includes a description of how the outcomes of the project will be leveraged and scaled to meet emerging and future needs. |
|  | **Equity (15%)**  Describe how the project will incorporate principles of equity, decolonization, diversity, and inclusion (i.e., AODA compliance) into project activities, outcomes, and/or outputs. | **EDDI in practice (5%)[[1]](#footnote-2)** | The EDDI practice plan is not provided. | The EDDI practice plan is not clear or poorly articulated. | The EDDI practice plan is outlined, but some questions remain. | The EDDI practice plan clearly fosters an equitable, decolonized, diverse, inclusive, and accessible work environment for project teams. | The EDDI practice plan reduces inequities. |
|  |  | **EDDI in Project Design (5%)1** | The EDDI project design plan is not provided. | The EDDI project design plan is not clear or poorly articulated. | The EDDI project design plan is outlined, but some questions remain. | The EDDI project design plan clearly integrates EDDI from conception to completion. | The EDDI project design plan reduces inequities. |
|  |  | **AODA compliance (5%)[[2]](#footnote-3)** | A plan for ensuring AODA compliance is not provided. | A plan for ensuring AODA compliance is not clear or poorly articulated. | The plan for AODA compliance is partial, incomplete, and/or some questions remain. | The plan for AODA compliance ensures all products under this initiative will be in accessible formats and in accordance with the requirements of the AODA. | N/A |

| **Category** **(%)** | **Subcategory (%)**  Description | **Elements** |  | **Incomplete (0)** | **Insufficient (1)** | **Approaching (2)** | **Meeting (3)** | **Exceeding (4)** |
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| **Collaboration**  **(20%)** | **Collaborative Design (20%)**  For each team member, provide:   1. First name, Last name 2. Institution(s), Organization(s), and/or Affiliation(s) 3. Job(s) and/or Title(s) 4. Project role(s) & contribution(s) to the project 5. Description of how their lived experience and/or expertise will contribute to the objectives of the project | **Team member Role(s) (10%)** |  | Team roles and contributions are not provided for all members. | Team roles and contributions are not clear or poorly articulated. | Team roles and contributions somewhat align to the project objectives, but some questions remain. | Team roles and contributions clearly align to the project objectives. | Team roles and contributions clearly align to the project objects and support the sustainability plan. |
|  |  | **Collaboration(s) / Partnership(s) (10%)** | **Use for:**   * Digital Content * Capacity Targeted * Capacity Collaborative (Marketing) | Institution(s), Organization(s), and/or Affiliation(s) are not provided for all team members. | Project team limited to a single applicant (i.e., there is no project team). | Project team is limited to a single institution. | Project team includes inter-institutional collaboration (i.e., between two or more colleges, universities, and/or Indigenous Institutes). | Inter-institutional collaborations are clearly included in the sustainability plan. |
|  |  |  | **Use for:**   * Digital Content - XR | Institution(s), Organization(s), and/or Affiliation(s) are not provided for all team members. | Collaboration does not include any Ontario EdTech companies. | Collaboration includes a single institution working with one Ontario EdTech company with a partial or unclear commitment to match funding. | Collaboration includes a single institution working with one Ontario EdTech company with a clear commitment to match funding (cash and/or in-kind contributions). | Collaboration includes multiple institutions working with on or more Ontario EdTech companies with a clear commitment to match funding (cash and/or in-kind contributions). |

| **Category** **(%)** | **Subcategory (%)**  Description | **Elements** | **Incomplete (0)** | **Insufficient (1)** | **Approaching (2)** | **Meeting (3)** | **Exceeding (4)** |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Logistics**  **(35%)** | **Budget**  **(20%)**  Provide a detailed budget that explains itemized eligible expenses using the template provided. | **Meeting Budget Requirements (10%)** | The budget is not provided. | The budget does not follow the template provided. | The budget only includes eligible expenses. | The budget does not exceed maximums permitted for eligible expenses. | The budget does not exceed maximums permitted for eligible expenses and includes in kind contributions. |
|  |  | **Aligning Budget to Objectives (10%)** | The budget is not provided. | The budget is incomplete (e.g., missing descriptions for itemized eligible expenses). | The budget explains all itemized expenses, but some questions remain. | The budget clearly explains all itemized expenses. | The budget clearly explains how all itemized expenses align to the project plan and objectives. |
|  | **Project Plan**  **(15%)**  Outline project milestones using the template provided. |  | The project plan is not provided. | The project plan does not follow the template provided. | The project plan includes milestones that progress the overall project to be completed before February 28, 2023, but some questions remain (e.g., feasibility). | The project plan includes milestones that progress the overall project to be completed before February 28, 2023. | The project plan accounts for variability and unforeseen challenges to ensure the overall project is completed before February 28, 2023. |

1. To learn more about fostering and integrating EDDI into practice and design please refer to the Social Sciences and Humanities Research Council Guide to Addressing Equity, Diversity, and Inclusion Considerations in Partnership Grant Applications: <https://www.sshrc-crsh.gc.ca/funding-financement/apply-demande/guides/partnership_edi_guide-partenariats_guide_edi-eng.aspx> [↑](#footnote-ref-2)
2. To learn more about AODA Compliance please refer to [Accessibility for Ontarians with Disabilities Act, 2005 (Ontario)](https://www.ontario.ca/laws/statute/05a11) [↑](#footnote-ref-3)