

## Technical Briefings

# Welcome

### Today:

- Please introduce yourself in the chat! Let us know who you are and where you are from.
- Please use the chat or unmute your microphone to ask a question.
- Use the CC (Closed Captioning) button to enable closed captioning on demand on your device.
- Please mute your microphone if you are not speaking.
- Refer to the chat window for instructions on how to access simultaneous French translation and PowerPoint presentation
- [This session will be recorded](#)



Virtual  
Learning Strategy  
**Application  
Submission  
Briefing**

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*ecampus*  
Ontario



# Land Acknowledgement

eCampusOntario's offices in downtown Toronto are located on the traditional territory of many nations including the **Mississaugas of the Credit**, the **Anishnabeg**, the **Chippewa**, the **Haudenosaunee** and the **Wendat** peoples and is now home to many diverse First Nations, Inuit and Métis.

In this virtual space we are all convening from different places. This is one of the things that makes the online environment special. Using the chat window, you can acknowledge the traditional territories from which you join by referencing this link:

<https://native-land.ca/territory-acknowledgement/>

# Series of Technical Briefings for sector engagement

WEDNESDAY

**Nov 10**

12:00pm – 1:00pm

Technical Briefing

FRIDAY

**Nov 12**

12:00pm – 1:00pm

Technical Briefing

TUESDAY

**Nov 23**

12:00pm – 1:00pm

Application Submission  
Process Briefing

**FALL 2022**

Licensing Options  
Briefing

# Objectives of Briefing

---> Three Pillars of Virtual Learning Strategy

---> High Level Timeline

---> Live Demo of Proposal Submission System

---> Submission Requirements

---> Summary of step-by-step instructions on how to submit

---> Questions

For more information, visit:

<https://vls.ecampusontario.ca>



# Three Pillars



## Being the Future

Provide sector supports to drive a continued co-existence with hybrid learning



## Being a lifelong learner

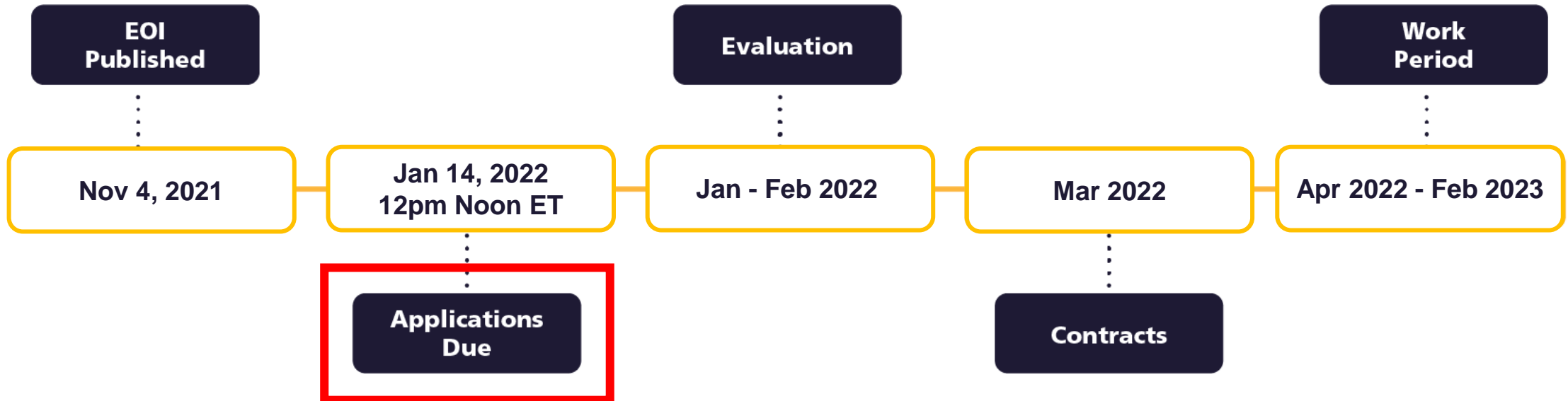
Support education and retraining, reskilling and upskilling



## Being a global leader

Realize international markets for Made-in-Ontario online PSE and educational technology

# High Level Timeline



# How to Submit Questions

- > Send your questions to [vls@ecampusontario.ca](mailto:vls@ecampusontario.ca)
- > **November 24 at 5:00pm ET:** Last day to submit questions to [vls@ecampusontario.ca](mailto:vls@ecampusontario.ca) for public posting
- > **December 3:** Questions and responses to be posted publicly



# Live Demo of Proposal Submission System

<https://vls.ecampusontario.ca/vls-2/>

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# Structuring your proposal

## → Submission template

- Attestation (2 pages)
- Proposal content (5 pages)

## → Submission format

- Margins: minimum 2.54 cm (1 in)
- Page size: 8.5 x 11
- Font: Calibri ONLY, black type, 11 point minimum
- Line spacing: 1.0 single-spaced minimum

# Submission Requirements

- Online submission only
- Electronic signatures required at the submission stage on the Attestation form
- Submission must be a machine-readable PDF with optical character recognition (OCR). Scanned PDFs will not be accepted.
  - *Quick check: open your submission PDF in Acrobat or Preview (Mac) and see if you can copy/paste text from the PDF into another document. If you can, your PDF is machine-readable.*
- No late submissions accepted
- Template(s) used
  - Submission template
  - Submission format
- Attestation signed by a representative that can bind the institution

# Summary of Submission Steps

1

Review the EOI(s) and evaluation criteria

2

Download the editable template(s) provided which includes both the attestation form and submission template

3

Obtain appropriate electronic signature

4

Create a machine readable PDF by choosing "Save As". Do not print, sign, and scan your submission to create the PDF.

5

Visit <https://vls.ecampusontario.ca/vls-2/> to complete your submission

6

Keep your confirmation email and unique proposal identifier

# We are here to help troubleshoot

Please contact us at  
[vl@ecampusontario.ca](mailto:vl@ecampusontario.ca)

We will be monitoring this inbox closely  
up until the deadline on **January 14, 2022**  
at **12:00pm noon ET.**

We care about the health and  
wellbeing of our staff and  
community!

*Please take a moment to review  
the proposal submission system  
and guidelines well in advance of  
the deadline.*